

\_\_\_\_\_ Contacted  
Left message with: \_\_\_\_\_

**EASTPOINTE COMMUNITY SCHOOLS  
ELEMENTARY DISCIPLINE  
GRADES K, 1, 2**

Date \_\_\_\_\_

Grade \_\_\_\_\_

Dear Parents/Guardians:

We regret to inform you that \_\_\_\_\_ did not adhere to the Code of Conduct policy in regards to:

<input type="checkbox"/> Detention – missing an assigned day/time	<input type="checkbox"/> Disrespectful toward a staff member	<input type="checkbox"/> Dress code violation	<input type="checkbox"/> Electronic device – possession
<input type="checkbox"/> Falsification/Lying	<input type="checkbox"/> Fighting	<input type="checkbox"/> Gross insubordination	<input type="checkbox"/> Incite unsafe condition
<input type="checkbox"/> Misconduct/Classroom disruption	<input type="checkbox"/> Physical aggression (pushing, shoving, kicking)	<input type="checkbox"/> Profanity	<input type="checkbox"/> Teasing
<input type="checkbox"/>			

Additional comments: \_\_\_\_\_  
\_\_\_\_\_

The consequence(s) for the above behavior(s) is:

- Warning
- Detention \_\_\_\_\_ Days Beginning \_\_\_\_\_ Ending \_\_\_\_\_
- Out-of-School Suspension \_\_\_\_\_ Days Beginning \_\_\_\_\_ Return \_\_\_\_\_
- In-School Suspension \_\_\_\_\_ Days Beginning \_\_\_\_\_ Return \_\_\_\_\_
- Student and Parent required to meet with Social Worker.
- Other \_\_\_\_\_

**A student suspended from school is not permitted on school property and may not attend school functions, including athletic practices, during the suspension.**

Sincerely,

Principal

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_